

## Document #11

### **Miscellaneous VHN issues to make note of:**

#### Expired code:

SALPREP will expire as a valid code on August 30<sup>th</sup>.

#### Record merging:

When needing records merged by IT, please provide IT with all pertinent information and record numbers on the client, and please **verify** that all information pulled or merged correctly for that client!

#### Meet “Mr. DocMan”, your local “at your fingertips” link to all these “Documents”!

Lori will be creating a link called “DOCMAN” on the District 2 website where you will be able to access all these documents being sent out regarding changes and progress towards a central server. I will continue to send them out to all staff, but you can also find them there. Check out Mr. DocMan, he’s rather cute!